MUSEO DE ARTE DE PONCE

SEEKS A

PUERTO RICAN ART RESEARCH FELLOW

ABOUT THE MUSEO DE ARTE DE PONCE
Through access to art-based experiences, the Museo de Arte de Ponce pursues to promote discovery, stimulate curiosity, and foster dialogue to enhance the life of its community. It was founded by Luis A. Ferré (1904-2003), a Puerto Rican philanthropist, industrialist and governor of Puerto Rico, who started buying works of art for the Museum by first establishing The Luis A. Ferré Foundation, in 1957.

The Museum opened its doors to the public on January 3, 1959, in a colonial house in Ponce, Puerto Rico. In 1965, the building that is home today to the Museum was designed by the renowned architect Edward Durell Stone. An Annex Building was added in 2010 to expand its facilities and services to the community. The collection of the Museum consists of approximately 4,500 works of art and is renowned for its great examples of Baroque, Pre-Raphaelite and Victorian paintings as well as Puerto Rican and Latin American art.

Accredited by the American Alliance of Museums since 1987, the Museo de Arte de Ponce has become an essential institution for the educational development and social transformation of our communities.

POSITION SUMMARY
Funded by the Andrew Mellon Foundation, the Puerto Rican Art Research Fellow will work with the Museum curatorial staff on researching the Puerto Rican art collection of the Museo de Arte de Ponce and will collaborate in the preparation and publication of a catalogue of the Museum’s Puerto Rican collection of paintings and sculptures. The Puerto Rican Art Research Fellow is expected to participate in a collaborative exchange of ideas, integrate different disciplinary methods, and connect with the goals and/or resources of the Museum. The Museum specifically seeks a candidate with expertise in Puerto Rican art history and general art historical research, using both primary and secondary sources.

COMPENSATION AND BENEFITS
The Puerto Rican Art Research Fellow is a full-time, exempt position, with a salary of $2,083.00 per month, per 18 months for a total of $37,500.00.

BENEFITS
Benefits offerings may differ based on employee status:

• Medical, dental, vision, prescription, and organ transplant insurance (fully paid by the Museum).
• Paid time off, including: 15 days of vacation, 12 sick days, birthday day off, funeral leave and 17 museum holidays.
• Short term disability insurance.
• Christmas bonus.
• 10% discount for staff in Museum Shop.
• Free parking space.
• Other benefits may apply.

PRIMARY FUNCTIONS AND RESPONSIBILITIES
Responsibilities are based on the research needs of the project led by the Museum curatorial staff. These needs may encompass research and plan toward a publication.

• Will work with the Museum curatorial staff on researching the Puerto Rican art collection of the Museo de Arte de Ponce.
• Collaborate in the preparation and publication of a catalogue of the Museum’s Puerto Rican collection of paintings and sculptures.
• Contribute to the development and promotion of a collaborative, interdisciplinary research culture at the Museum.
• Will work with the Museum’s curatorial staff in conjunction with the project.
• At the end the tenure, will offer a presentation in a virtual or in-person lecture.

**KNOWLEDGE, SKILLS AND ABILITIES**
• Must be enrolled in a graduate program in the history of art in an institution of higher education in Puerto Rico.
• Must be a graduate student seeking a master’s or Ph.D. degree.
• Experience in research and handling of primary sources.
• Familiarity with libraries and archives that specialized in Puerto Rican art and culture.
• Outstanding written and oral communication skills in both Spanish and English as evidenced by application materials and interview.
• Demonstrated computer competency (Office, Outlook, databases, web skills).
• Experience with writing and editorial skills.
• Extraordinary interpersonal skills: leadership, etiquette, ethical behavior; must also possess tact, vision, patience, perseverance, and diplomacy.
• Highly organized with the ability to implement systems and follow-up processes.
• Ability to work collaboratively and independently to achieve institutional goals and tight deadlines.

**REQUIREMENTS**
Bachelor’s degree in art history. Must be seeking a master’s or Ph.D. degree in art history and must be actively enrolled in a graduate program in art history in an institution of higher education in Puerto Rico. Experience with collaborative interdisciplinary research across the arts, humanities, sciences, and social sciences. Willingness to engage with ideas beyond one’s field of expertise. Flexibility, creativity, and initiative. Demonstrated interest in multiple or interdisciplinary fields of inquiry.

**ADDITIONAL INFORMATION**
The Puerto Rican Art Research Fellow is expected to work independently, visiting libraries and archives, and work a minimum of one day per week at the Museum in Ponce.

**APPLICATION PROCEDURE**
Applications will be accepted only electronically. Please submit a cover letter, a CV, a letter of reference from at least one art history faculty member who has evaluated the candidate’s research and writing skills, and a brief writing sample (limit 1,000 words) or other scholarly product, with footnotes and bibliographical references. Documentation should be saved as a single document and sent to: careers@museoarteponce.org Only qualified candidates will be interviewed. Please reference Puerto Rican Art Research Fellow position opening. EEO EMPLOYER